

ISM Blogging Guidelines for Teachers

Teachers who blog are encouraged to publish information including, but not limited to:

- Descriptions of projects, including procedures, expectations, suggested parent involvement, assessment rubrics and links to last year's projects.
- Background information on topics currently being taught in the classroom, creating a context for students and for parents.
- Homework assignments.
- Weekly reports on what will be taught during the upcoming week, how it will be taught and why.
- Achievements of students in the class, students in other classes, and other teachers, school support and administrative staff.

Blog Rules. <http://www.edtechmag.com/k12/issues/november-december-2006/blog-rules.html>.
November 5, 2009.

As a teacher blogger at ISM, you are expected to follow the blogging guidelines below.

- 1. Do not share personal information about students or jeopardize their safety in any other way.**
 - Students' names should not be matched to an image
 - No last names of students- If students are contributors to the blog, nickname must be changed so their last name isn't visible.
 - Posts related to events held outside of school hours or field trips should only be posted **after** the event takes place. Dates and locations of trips/events should not be advertised to the world.
 - Moderate all comments that are posted to your blog
 - If you are not sure about content, ask an IT Coordinator **before** you post.
- 2. Anytime you use media from another source, be sure to properly cite the creator of the original work.**
 - Images used should be licensed for free use under Creative Commons or similar.
- 3. Use appropriate language and proper grammar and spelling.**
 - Edit before you post
 - Consider having someone read your post before you publish
- 4. Consider your audience and that you're representing ISM.**

Adapted from ISB Blogging Guidelines. <http://inside.isb.ac.th/rm231/isb-blogging-guidelines/>.
November 5, 2009.